Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**R. S. BIDKAR ARTS, COMMERCE AND SCIENCE COLLEGE**
Name of the head of the Institution	**Dr. B.G.Ambatkar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07153244083**
Mobile no.	**9420062586**
Registered Email	**naaciqacrsbch@gmail.com**
Alternate Email	**bhaskarambatkar@gmail.com**
Address	**Opp.Bus Stop Main Road,Bidkar Ward,Hinganghat Dist. Wardha Maharashtra State 442301**
City/Town	**Hinganghat**
State/UT	**Maharashtra**

Pincode	442301

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. V. T. Zade
Phone no/Alternate Phone no.	07153244083
Mobile no.	9922784421
Registered Email	naaciqacrsbch@gmail.com
Alternate Email	bmrajurkar@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.rsbidkarcollege.ac.in/default.aspx

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.rsbidkarcollege.ac.in/default.aspx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	68.00	2004	16-Mar-2004	16-Mar-2009
2	B	2.46	2016	05-Nov-2016	04-Nov-2016

6. Date of Establishment of IQAC	01-Mar-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
To invite good academician, social workers to deliver their speech.	03-Aug-2019 10	2387
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	UGC	UGC	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Good Academician and social workers like Shri Shayam Petkar Tarun Bharat Editor, Nagpur and Bhaskar Pere Patil Sarpanch of Patoda Dist. Aurangabad were invited to deliver their speeches on 2021 December 2019 CCTVs surveillances are installed in the science building and library building Intercollegiate Judo competition was organized by Department of Physical Education on 2930 Nov 2019 Indoor stadium inaugurated at the hands of Shri SamirbhauKunawar MLA and Dr.UshakiranThute ,President Gramin Vikas Sanstha on 28/08/2019 Zoting Patil Punya Samaran programme was held on 2021 December 2019. Twentynine High Schoolsand primary schools, 13 Junior college, and 02 degree college were participated in cultural, sports and literary activities.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To invite good academician, social workers to deliver their speech.	Good Academician and social workers like ShriShayamPetkarTarun Bharat Editor, Nagpur and Bhaskar Pere Patil Sarpanch of PatodaDist. Aurangabad were invited to deliver their speeches on 2021 December 2019
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	15-Apr-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The College operates Management Information System for the soft execution of the administration and circulates information to different stakeholders. The information provided below is the modules on which the College operates its MIS Base Module: 1. Application Entries 2. Admissions Processing / Rejections 3. Students' Profile 4. Students' Reports Alphabetically ordered (With statistics) 5. Students' Reports Gender wise (With statistics) 6. Students' Reports Tribe wise (With statistics) 7. Class wise Reports Human Resource and Module: 1. Human Resource Profile 2. Department, Designation 3. Fully fledged Salary Management System Accounts: 1. Payments 2. Income

expenditure Module 3. Fee Collection Fee Profile 4. Duplicate receipts 5. Adjustments / Reconciliations 6. Daily Reports on Income 7. Monthly Reports of Income 8. Yearly Reports of Income 9. Income The College has a fully functional Management Information system with the following module: Online admission, Library, Office Administration, Fee Collection, Online Registration, messaging module. As the office administration and Library modules in the existing software are running on a cloud version based software it facilitates a formation of MIS system which ensure effective data analysis and data presentation in graphical report format.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

R.S.Bidkar Arts, Commerce & Science college Hinganghat affiliated to RTM Nagpur University follow the curriculum as per the Ordinance and guidelines given by the university. Curricular aspects of the courses taught at college are governed by the university. The college has three faculties i.e. Arts, Commerce, Science and offers 3 UG and 9 PG programmes affiliated to the parent university. The college follows semester as well as CBCS pattern for both UG and PG level courses as per the guidelines of university. A flexibility of choosing subjects is provided to students. In 2019-20, our 02 faculties contributed in curriculum design and restructure of university syllabus provide the right impetus and direction for enriching the curricular aspects of our institution. Apart from this, many of faculties attended curriculum related workshops/seminars, refresher/orientation courses which helped them to get updated themselves with new areas and trends of curriculum. Along with the broad vision and goals of college are kept in mind for the effective implementation of the curriculum. The vision and mission of the college are collaborated with the objectives of the society and reflects the commitment of the Institution towards holistic development of the students and inculcating the social and human values in them through academic, co-curricular and socially meaningful activities. The college's vision, mission and objectives are communicated to all stakeholders through college website (www.rsbidkarcollege.ac.in) and prospectus. Various committees for effective implementation: The college level committees prepare guidelines and frameworks to suit the requirements of all the various courses at the departmental level. The Staff Council provides inputs and directions regarding the workload, teaching plan and time table which are monitor the effectiveness of the same throughout the session on a regular basis. For the newly introduced Credit Based Choice System (CBCS) course, the Admission committee and Time Table committee to be offered. Based on the university academic calendar, the college prepares the academic calendar at the beginning of session. The departments allocate subjects to teachers and prepare workload. Planning, Teaching and Evaluation: The teaching, learning and evaluation schedules are strictly as per

the Academic Calendar notified by the RTM Nagpur University. The college has well qualified, dedicated and experienced faculty. Head of Department hold meetings at the beginning of the session as well as at the end of session to discuss and plan in advance the execution of courses in the subsequent semester. Various course delivery methods are followed by the faculty such as, chalk and blackboard method, lectures, seminar, group discussion, class presentations, tutorials, practical and e-learning. The college adopts numerous policies for bridging the knowledge gap of the enrolled 'weak' students to enable them to cope with the programme of their choices as well as promote, reward and facilitate 'advanced' learners. This includes scholarships, mentorship, tutorials and remedial coaching classes. The entire approach is student centric. The college has a practice of inviting external experts for projects andpractical's with the view to ensure quality of education, and objectivity in the teaching-learning processes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Value Added Programs	NA	01/06/2019	10	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	01/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	2387	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Added Programs	01/06/2019	2387
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NA	1135
BCom	NA	374
BSc	NA	556

MA	NA	215
MCom	NA	47
MSc	NA	60
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Feedback Committee obtains feedback every year from the stakeholders.In order to ensure constant growth of the institution and progress of the students we have put an effective feedback mechanism in place that collects, analyses and implements suggestions from the students to make academic, infrastructural and policy improvements in the college. The feedback is collected from the students manually. It is solicited in academic and nonacademic areas. This feedback is analyzed to develop the roadmap for the academic year ahead and align the interests of various stakeholders with the institutional interests. The analysis of such feedback is done on an institutional level and in case of any grievance the appropriate department initiates an enquiry and proposes suitable action to be taken by the Principal. Questions based on various aspects of Parents are framed like: Percentage of Parents with opinion of Very good teaching faculties, Infrastructure related facilities, Learning facilities and opportunities in college (Library, Language Lab, Computer lab etc. Parents with opinion to response to the skill. Entrepreneurship and COC (Carrier Oriented Course) in college, Parents with opinion to respond general administration of the college, opinion about NCC, NSS, Life-Ling Learning Extension Department, Sport faculties. Ward participation in Extra Curricular activities like Inter Intra cultural Programme Competition, Parents with Very good, Strict Discipline of the college, Parents with suggestion about Social commitment and role of college in National Development. Questions based on various aspect of Alumni's are framed like: Percentage of the Alumni remember college days, visited the campus recently, finds good changes in the instruction, rate the teaching and learning process at the institution, rate the cooperation and support from the administrative staff during the recent visit, rate the cooperation and support from the teachers during the recent visit, rates their experience at academic activities and cultural activities, with suggestions regarding improvements in academic, administrative and infrastructural development of the college Questions based on various aspects of Teachers are framed like: Teachers satisfied with the syllabus prescribed by the affiliated university contribution of teacher to IQAC, Administration and development of the college etc. After collecting data, tabulating and analyzing it, tables are prepared. Numerical are plotted in pie diagram and inference drawn from it. After discussion in the IQAC meeting following actions were taken on the feedback given by concerned respondents as mentioned below: •To organize tree plantation programme •To organize workshop on gender sanitization •To organize workshop on career orientation •To set up e-learning classroom .To observe birth and death anniversaries of eminent personalities, poets and

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writers.
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CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NA	620	621	621
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2065	322	33	Nill	33

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
33	21	10	3	1	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers are natural mentors of their students. To formalize the same, and as directed by University rules, R.S.Bidkar College has a proper student mentoring system in place. In the beginning of each session, after the admission process is over, each teacher appointed as class teacher or mentor to each class. Then each of them will be mentor to 72 approximately according to the strength of teachers and students in the class. The class teacher conducts a meeting with their mentees to discuss their problems and issues. These issues can be related to college infrastructure, academic, non-academic or personal as well. He/she tries his/her level best to find solutions to any such issues arising in student's life and informs the college administration about the matter if need be. The system requires that special mentors are assigned to students who are staying away from their homes and live on their own as paying guests in the city. Being away from protection of home and parents can be really challenging for young students and thus they need special care and attention. A separate class teacher's list is prepared for such UG PG students and their problems are discussed in their regular meetings. It has been observed that students approach their class teachers/mentors to discuss about problems arising in their homes, friends / classmates, or something related to college infrastructure and facilities. They freely share their problems either orally their class teachers/mentors, who in turn listen to them patiently and solve their issues as much as possible. Although students are free to approach their class teachers/mentors anytime if any issue is disturbing his/her routine, still, the system of mentor – mentee builds an extra confidence and sense of security among students. This whole system leads to a better connection between students and teachers and helps build a friendly and cordial relation between them. Students get a sense of protection because they know that they have someone to go to in case of any eventuality. Apart from this, faculty in charge as counselor is appointed by the college. Students are free to meet them time to time and discuss their problems.

Number of students enrolled in the	Number of fulltime teachers	Mentor : Mentee Ratio

institution		
2387	33	1:72

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
55	33	22	Nill	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. A.C Babhale	Assistant Professor	Member of Board of Studies and Board of Examination

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	I	19/10/2019	17/02/2020
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The RTM Nagpur University, Nagpur conducts Theory/Internal Assignments examinations to evaluate the students. The effect of COVID-19 Pandemic was seen in conducting of the university examination during this session. The students were evaluated on the basis of MCQs or Assignments/Internal Assignments either online or offline. The samples of MCQs were provided by the university or by the college as per the guidelines of the University. The examinations by the university are conducted twice the session. The students who appear for the semester system have to appear for the examination in two semesters during the single session. Apart from this, the failure students can appear for examination during the regular examination. The students appearing for Annual pattern have to appear for examination during summer examination. The failure students can appear for winter/summer examination. The students have to appear for 80 marks theory 20 marks internal Assessment for semester pattern. The theory examination is conducted at the end of the semester. The institute has to ensure that the students are ready for these examinations. The University Examination Committee schedules and executes the examination/evaluation process with strict monitoring on regular basis. Every department in the institution has to take Internal Assessment of the students as per University syllabus. The students are evaluated throughout the semester by conducting viva voce, seminars, unit tests, presentation etc. as per the activities mentioned in the syllabus. There are regular unit tests, surprise tests etc. conducted during the session in the institution. The institute believes firmly in continuous

evaluation of the students for their sustained performance. Hence a structured evaluation process has been designed and implemented. The tests are prepared and conducted as per the University examination pattern. The results of each test are strictly declared within a week of the conclusion of the test. The students can see their respective answer sheets and discuss their queries with concerned staff. The term work evaluation is done by respective course teachers in the mid and at the end of semester. The students are notified about their performance evaluation of students is displayed on notice board through Continuous Assessment Report (CAR). Students can discuss any queries about CAR with the concerned teacher.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The University to which the institution is affiliated publishes the Academic Calendar for the session. The institution is affiliated to RTM Nagpur University, Nagpur. The Academic Calendar is for the academic as well as administrative purpose. The Academic calendar is adhered for conduct of Examination and other related matters during the session. The institution strictly follows the same and implements it in the institution. At the outset the Academic Calendar is published in the Institutional Prospectus so that the stakeholders become aware about the working days, programmes and the vacations in the institution. The Academic Calendar has Commencement and the activities in the institution during the academic session. It contains the period of First Session, Admission Process in the institution the Actual Teaching Days for the first session, the calendar also consist of Preparation Period and Actual Examination period for winter examination for the students. Then there is the period of First Term Vacation period i.e. Diwali Vacations. The commencement of Second Session along with the (Non Instructional) days for Recreation/Extra Curricular/Sports etc. is a part of the calendar. In the Second Session Actual Teaching Days, Preparation Period and Actual Examination Period for Summer Examination for the students is given in the calendar. The period of Second Term Vacation i.e. Summer Vacations is also mentioned in the Academic Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.rsbidkarcollege.ac.in/default.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	English Comp	180	84	47
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.rsbidkarcollege.ac.in/default.aspx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on IPR for Startups	Institute	03/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	01/06/2019	NA

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	01/06/2019

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	1

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Institute	10	5
International	Institute	32	6

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Institute	13

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2019	0	NA	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2019	Nill	Nill	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	47	14	Nill
Presented papers	3	9	Nill	Nill
Resource persons	Nill	Nill	2	8

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Extension and Societal Activities	NSS,NCC and Extension Activity Cell	2387	33

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Extension and Societal Activities	Appreciation Letters	GOs and NGOs	2387

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS,NCC and Extension	Extension and Societal	Extension and Societal	33	2387

Activity Cell	Activities	Activities		
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
research, faculty exchange, student exchange	2387	Institute	10
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
internship, on-the- job training, project work, sharing of research facilities	MOU	GOs, NGOs and Industries	01/06/2019	31/05/2020	2387
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
GOs and NGOs	01/06/2019	research, faculty exchange, student exchange	2387
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20	18.09

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libman	Fully	3.2	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Journals	248	5084	248	5084	496	10168
Others(specify)	12	9000	14	9500	26	18500

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	01/06/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	70	3	3	1	1	1	18	100	0
Added	0	0	0	0	0	0	0	0	0
Total	70	3	3	1	1	1	18	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	http://www.rsbidkarcollege.ac.in/default.aspx

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1	0	1	0.8

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment. The proposal for the same is submitted to the College. The Purchase Committee of the College reviews the proposal, which is further approved by the Principal. The quotations are invited and the equipment is purchased from the vendor with the lowest quote (as per Govt. of India). The record of the equipment is maintained in the stock register. At the end of the financial year, the College carries out an Internal Financial Audit. The various functions of the College are carried out by the committees constituted by the Staff Council. The garden is maintained by Garden committee, and the up keeping of library is done by the staff of library and library committee. The security of the College is maintained by the security guards. A number of CCTV cameras have been installed to monitor the infrastructure. Physical verification of the laboratory equipment is done every year to ensure the maintenance of laboratories. The Computer Desktops, Generator, Water Tanks, Motors and R.O System are maintained by different agency like Sky Computer Prop. Satish Kukade and others. Fire extinguishers are installed and are checked every year.

http://www.rsbidkarcollege.ac.in/default.aspx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	GOI	1597	4102012
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring	01/06/2019	2387	Inhouse and Outside Experts
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of

scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed
2019	Guidance for competitive examinations and career counselling	689	689	7	81

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
GOs and NGOs	689	81	Nill	Nill	Nill

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	135	BA	Arts	PG Institutes	MA
2019	54	B.Com	Commerce	PG Institutes	M.Com
2019	49	B.Sc	Science	PG Institutes	M.Sc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	11

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports and Cultural	College Level	2387

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Sports Awards	National	14	Nill	NA	NA
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

R.S.Bidkar Arts, Commerce Science college has a student council as per the directions of the Director, student welfare, RashtrasantTukadoji Maharaj, Nagpur University, Nagpur. Every year Vice-chancellor of the University in exercise of his powers under section 12(8) of Maharashtra public University Act (VI of 2017) fixes the dates for constitution of student's council for each affiliated college. Students from B.A. B.Sc., B. Com., M. A., M.Sc and M.Com. are elected unanimously. Also one student representative from NSS Unit, NCC unit, cultural and sports are elected. The election of its Secretary on behalf of the Management council of the University is undertaken annually. Objectives of Active Student Council: To bridge across the students, teachers, principal and non-teaching staff members. To stimulate the functioning of various committees. To participate as institution ambassadors at intra and inter university level. To sensitize and harness the power of vibrant and energetic youth as responsible future citizens of India. To act as catalyst for the noble cause of nation building by working together. To inculcate brotherhood. Students of the institution play important role in various committees such as College Development Committee, IQAC, College Annual Magazine Committee, Students Initiative Committee, Internal complaints committee, Anti-ragging committee. A team of students initiate and work as volunteers to promote various curricular, co-curricular and extra- curricular activities in the college. But in the session 2019-20 Student Council elections were not held. No instructions were received from RTM Nagpur University, Nagpur in this concern.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Yes

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college believes in decentralized governance and Participative management. Teaching and non-teaching staff members share the administrative responsibility of the college and contribute in smooth working of administrative machinery. Operational autonomy is given to following units of the college. • Governing body • Staff council • Committees constituted by staff council • Departments under their respective teacher's in-charge (TIC). The following administrative roles and responsibilities are vested with the members of the teaching staff: • Vice Principal: Shares the responsibility of the Principal, as per rules of the University, and is the acting authority in her absence. • Representatives in CDC: Three teachers including one female representative and one representative of the non-teaching staff of the college are members of the CDC and are involved in every decision of the body. • IQAC: Constituted as per NAAC guidelines, it includes representatives of parents, teaching, non teaching staff and society . • Bursar: Appointed by Principal on approval of the Governing body. He supervises the various financial matters related to college and property accounts and their audit. He is also responsible for proper utilization and disbursements of funds in the college. • Deputy Superintendent of Examinations: Appointed by the staff council, they are responsible for smooth conduct and supervision of semester end final examinations in the college. • Faculty-in-Charge: Faculty-in-charge handle affairs of the faculty along with teachers. • Public Information Officer: Handles and responds to all RTI on behalf of the college. • Nodal Officer: Responsible for collaborating with government agencies and civil authorities on behalf of the college. He acts as a Public relations Officer of the college. • Staff Council Committees: Committees play a significant role in smooth functioning of the college. These are led and managed by Committee Conveners, appointed in the Staff Council for a year. Committees like Purchase, Timetable, Development, Library etc. take important academic and co curricular decisions. At end of session, all committees present their report for the year and discuss future course of action in Staff Council. • Building Committee: Teachers participate in decision making along with CDC members. • Provident fund committee: Manages the employees' provident fund. Members of this committee include the bursar, one representative each of teaching and non-teaching staff, Principal, Chairman and Treasurer of Governing Body. • Teachers are actively involved in decision making in purchases for upcoming new block of the College building. • Students also participate in management of college through their roles as Class Representatives, office bearers of societies and committees. A duly elected Students' Union work towards best interest of students and College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is highly transparent. Rules and regulations of the University are strictly adhered to. Admissions are purely based on first come first serve for B.A B.Com and for B.Sc merit based. For PG Candidates are required to fill the university centralized form. The cutoffs of various courses are displayed on the

	college and University websites. Each application is processed and verified. The college strictly follows the reservation policies of Government of India for admissions. The college has a fully computerized admission management system.
Industry Interaction / Collaboration	Placement Committee of College provides students with exposure to resume writing, soft skill training and employment opportunities. • Companies are invited to conduct interviews, offer internships and hold talks and discussions.
Human Resource Management	Self- appraisals are regularly filled and used positively. Personal files are well maintained. The college has computerized account keeping and administrative system. Pay slips and PF statements of employees are transmitted electronically. The superannuation benefits are provided promptly. Biometric attendance system ensures regularity and fair assessment. All leave rules as per the University of RTM Nagpur University statutes are adhered to.
Library, ICT and Physical Infrastructure / Instrumentation	The college has central Library 41513 books 2 computers and one printers for users, 358journal/magazinefacility,14 newspapers and maps Atlas 10. MIS software for all administrative functions.
Research and Development	The college has a College Research Cell (CRC) This cell provides guidance to faculty about seminar, conference, workshops and about research journals and funding agencies promotes interdisciplinary research and monitors progress of ongoing projects. • 07teachers have been appointed as research supervisors by RTM Nagpur University.
Examination and Evaluation	The rules and regulations concerning the evaluation process, distribution of marks of internal assessment are displayed on the notice board. The departments hold regular meetings to ensure that the teachers take regular class tests, assignment, presentations etc. Each department ensures timely uploading of marks of assignments on university website.
Teaching and Learning	Teaching plans are prepared for semester patterns. They are verified and confirmed at different stages in

	accordance with syllabus and scheme of examination given by University of Nagpur / UGC. The teaching-learning process is facilitated through qualified, trained and experienced teaching faculty. Apart from class-room teaching, students are encouraged to use library and internet facilities along with self-study and self-evaluation. The teachers maintain a record and details of lectures delivered, practical's conducted and other such student oriented academic activities performed. The teaching plan drawn up well in advance during the commencement of the academic year is strictly monitored evaluated, reviewed by the Heads of Department. Each teacher who is a mentor for 72 students, analyses the problem of the allotted students through mentor-mentee relationship. Results of college exams and unit tests, submissions of home assignments and projects and the success of students in University Exam is also discussed and analyzed during college staff meets at regular intervals. The concerned faculty then plans for improvements which are monitored on a regular basis for their effective implementation.
Curriculum Development	College follows the syllabi designed by the University of RTM Nagpur. Faculty members are part of the Board of Studies/Committee of Courses, for Curricular Planning and Syllabi design etc and are involved in framing guidelines for their respective courses and maintaining of standards of instruction, curriculum and examination. Dr.B.M.Rajurkar and Dr.A.CBabhale are the members of Board of Study in University for curriculum decisions.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Yes
Administration	Yes
Finance and Accounts	Yes
Student Admission and Support	Yes
Examination	Yes

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	33	conference/ workshop attended	NA	16500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP for Teaching	NA	18/11/2019	18/11/2019	31	Nill
2020	NA	ADP for Non-Teaching	10/02/2020	10/02/2020	Nill	10

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes	17	01/06/2019	31/05/2020	17

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The college conducts awareness seminars on socially relevant issues like AIDS, drugs etc.	. The college conducts awareness seminars on socially relevant issues like AIDS, drugs etc.	The college provides WiFi to the students so that they are able to incorporate the use of

Medical Reimbursements: As per the guidelines of the university and UGC, medical reimbursements are given to employees. Group Insurance Scheme: GIS is available to all members. Academic Facilities: Wi Fi facility and e resources are available for the employees. Leaves: Leave rules of the University are adhered to and employees are granted leave as per their entitlement. Co-operative credit society: A cooperative credit society managed by the staff is successfully running in the college.

technology while learning. Timely distribution of these is ensured .The college organized from time to time like Remedial classes, career counselling, and spoken English classes are The college has a fee concession committee that recommends and ensures timely implementation of fee concession scheme to the deserving candidates The Fee Concession Committee extended help to students from economically weaker the guidelines of the university and UGC. The committee recommends students for relevant Government Schemes, scholarships. The teachers of the college also extend financial help to students in need of assistance. Teachers came forward to pay the fees of many students in part or in full. The college assists the students in getting bus travel concession passes. Equal Opportunity Cell for differently abled students makes every possible effort to make the campus friendly for persons with disability and ensures that every required infrastructural facility is provided. The faculty in charge is available for students in the college for their personal and academic related problems NCC uniforms are provided to NSS volunteers participating in events at institutes levels.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College IQAC constitutes committees for smooth functioning of academic,

administrative, and financial activities. The external financial audit is conducted in accordance with auditing standards accepted in India The last audit was done for the financial year 2018-19by the university nominated auditor and auditor of Maharashtra Government. It was an audit of Balance Sheet General Fund, Income and Expenditure and Receipt amp payment Account.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Other Institute	Yes	IQAC
Administrative	Yes	Other Institute	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have a formal Parent-Teacher Association. However, the college ensures a healthy interaction with the parents. 1. At the onset of the academic year, parents of first year students attend parent meet for an interactive dialogue with students and parents. 2. They actively participate and give their suggestions in the parent meeting. 3. Parents give feedbacks in the Annual parent Teacher Meeting organized by the College.

6.5.3 – Development programmes for support staff (at least three)

Felicitation programme for recently SET qualified teachers as well as meritorious students and colour holders.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

In Women'shostel, admission were given free of cost to girls students. Workshop on self-employment was organized Various competitions were organized on institutional level

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

2019	Workshop on self-employment Key Speaker Prof. Aasha Ghate	03/08/2019	07/02/2020	07/02/2020	60
2019	Blood Donation	03/08/2019	20/08/2020	20/08/2020	75

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on self-employment Key Speaker Prof.AashaGhate	07/02/2020	07/02/2020	30	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
20

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nill	20/08/2019	1	Blood Donation	To have a community connect. To serve different section	75

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	01/06/2019	Available

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga day	21/06/2019	Nil	Nil

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Nature club 2) Kitchen Garden 3) Solar Panels for lights on campus 4) Rain water harvesting 5) Tree Plantation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1. Organizing two Days Institutional Level various competition Goal: To equip students with the modern trends of understanding the world and to shape their all-round development. The competition began by the address of the College principal who commemorate the academic and social contribution made by Late Shri KrushnaraoZoting Patil, the founder president of the college, towards society through Gramin Vikas Sanstha Hinganghat. To keep the lamp of knowledge burning incessantly Hon'ble Shri KrushnaraoZoting Patil worked tirelessly and diligently. Since then a renowned scholarTarun Bharat Editor Shri ShayamPetkar, Sarpanch of Patoda Shri Bhaskar Pere Patilwas invited to give a special lecture on 20-21 Dec 2019. The College believes in the philosophy of 'Information to knowledge and knowledge to wisdom'. It entails the fact that students should be sensitized towards the current trends of understanding the pursuits of life. The context: The goal of developing holistic approach to look at life that has to be generated among the students is met effectively through academic programmes. Hence, under competition the students were participated in singing, dancing, elocution, rangoli, debate and sport activities. The practice: The College has organized various competition as part of academic practice of R.S.Bidkar Arts, Commerce Science College Hinganghat. The details of the speakers and participants prepared by the event cordinatorDr.R.M.Thakre Problems encountered: Unavailability of renowned expertise in oratory to judge at convenience. Resources required like the funds, Video Camera and Live streaming setup, Expert videographers and editors to edit the live videos ,auditorium with PowerPoint presentation facilities Evidence of Success: The publicity of various competitions is promoting to the wider and open learning process in the campus. The competitions on was open for institutional students. 29 schools,02 degree colleges and 13 junior college participated in various competitions. 2.Best Practice :Title of the Practice: Eco-friendly and Green Campus Goal: a) Eco-campus by planting more trees b) Conservation c) Efficient use of available water d) Proper waste management. Context: Pollution is becoming very serious day by day due to deforestation and urbanization. As College is located in semi-urban region, it receives sometimes scanty rainfall. It is necessary to look forward to make efficient use of available water and other resources. A clean and healthy environment aids effective learning and provides a conductive learning environment. We decided to educate and make aware students on the issues such as plantation and

wastemanagement. We decided to work in the areas of plant, water and cleanliness. The Practice: Green and clean campus cell resolved to work with stakeholders to foster a culture of self-sustainability and eco-friendly campus. The time bound strategies are developed to implement green campus initiatives. At the outset, a committee comprising faculty from the various departments is constituted in consultation of IQAC. It was entrusted the task of formulating strategies for clean and green campus. This committee conducted a green audit of the campus. This helps in strengthening eco campus. Following are the initiatives for making eco-friendly campus. a) Plantation: The different varieties of plant species are planted at defined intervals in the campus with the help of NSS and NCC volunteers. During last five years, college has grown hundreds of new plants and trees. Botanical garden with medicinal plants is the outcomes of our sincere efforts. b) Conservation of energy: College receives inadequate power supply from local power grid for its academic and administrative needs. Hence, in order to meet our requirements, we are planning to set up solar power generation. This will be resulted in minimum expenditure on fuel, electricity bills. This will help us to overcome reliance on erratic power supply. Following initiatives are employed on campus: i. Tube lights and bulbs have been replaced with CFL and LED lamps. ii. Optimum power utilization is practiced. iii. Solar water heating systems have been installed in the women's hostel to bring down electricity. iv. Water harvesting system is in place to collect roof top water. v. Students are provided safe and clean drinking water using water purifying system. vi.E-waste like electronic equipment, empty toners, outdated computers, CDs, batteries, pen drives and different electric/electronic items are handed over to a certified external agency as scrap material in order to ensure their safe recycling. vii. Exhaust fans are installed in the laboratories to expel hazardous gases. The composting reduces greenhouse gas emissions such as methane and nitric oxide besides it enriches soil with micro-organisms. viii. The burning of litter is prohibited. Collected litter is used for composting and also as Mulch for plants. Problems encountered and Resources Required: Preservation and healthy growth of plants require a lot of human resource planning. NSS, NCC units, Departments like Physics, Chemistry, Botany, and Zoology provided technical support to implement these programmes. Evidence of Success: The green campus developed by college helps to save the environment. Water conservation methods employed are helping maintaining gardens and eco-friendly. E-waste management saved space as well as earn some money. Ban on plastic items has made college campus clean and beautiful.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.rsbidkarcollege.ac.in/default.aspx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1.The College true to its vision of reaching to the marginalized section of the society has always been active in inculcating a social sense of responsibility amongst its students by engaging in conducting many programmes like Health check up ,Blood donation camp,Nutritional week celebration,SwacchtaAbhiyaan, Tree Plantation drive adopted by NSS NCC in Hinganghat locality like bus stand, college campus .Students learn about their responsibility towards the society through these variety of programmes under Community extension programmes 2. College is known to have a uniform and transparent policy with regard to the appointment of the staff and faculty in the College. Candidates are appointed on the basis of their merits with any undue favour of any reason.

Provide the weblink of the institution
http://www.rsbidkarcollege.ac.in/default.aspx

8.Future Plans of Actions for Next Academic Year

• To collect feedback on curriculum and teachers performance from stakeholders • To conduct workshop for teaching staff regarding online classes • To organize Health checkup and blood donation camp • To set up e-learning classrooms • To install solar energy