Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**R. S. BIDKAR ARTS, COMMERCE AND SCIENCE COLLEGE**
Name of the head of the Institution	**Dr. B.G.Ambatkar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07153244083**
Mobile no.	**9420062586**
Registered Email	**naaciqacrsbch@gmail.com**
Alternate Email	**bhaskarambatkar@gmail.com**
Address	**Opp.Bus Stop Main Road,Bidkar Ward,Hinganghat Dist. Wardha Maharashtra State 442301**
City/Town	**Hinganghat**
State/UT	**Maharashtra**

Pincode	**442301**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. V. T. Zade**
Phone no/Alternate Phone no.	**07153244083**
Mobile no.	**9922784421**
Registered Email	**naaciqacrsbch@gmail.com**
Alternate Email	**bmrajurkar@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://www.rsbidkarcollege.ac.in/default.aspx**

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.rsbidkarcollege.ac.in/default.aspx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C++**	**68.00**	**2004**	**16-Mar-2004**	**15-Mar-2009**

6. Date of Establishment of IQAC	**01-Mar-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
To arrange socially relevant programmes	23-Nov-2017 1	100
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	UGC	UGC	2017 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Following programmes were organized and celebrated in the college during the academic year to encourage social and moral values. IQAC has encouraged students to participate in different programmes to develop their personality. 1. Celebrations of Shiv Jayanti 2. Mahatma Gandhi/Lal Bahadur Shastri Birth Anniversary 3. Dr. Babasaheb Ambedkar Birth Anniversary 4. International Science day 5. World Environment day 6. Teachers day 7. Indian Constitution day. 8. International AIDS Day Feedback on curriculum and teachers performance collected from students , alumni and parents in Google format and analyzed Construction Six class rooms on the first floor of Library building is started CCTVs are installed in the classrooms of the main college building. The institution made mandatory to publish at least one research in reputed journal and attend conference/seminar. The faculties published 19 research papers and attended 06 international , 30 national and 04 state conferences/seminars

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct workshop on Women's self defense.	One day workshop on Women's Self Defense was organized on 17th Feb 2018. MrsUshaVishwakarma, Pioneer of Red Brigader gave tricks.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	10-Apr-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Administration/Office • College Management Software (CMS) is used for fees collection, admission process and issue of all certificates. • Software for income tax estimation and filling of returns is used. (eTDS Professional Software) •SMS facility for fees and attendance related information to student and parent is available. Library • Library has been partially computerized enabling students and faculty to access books, journals and reference materials.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

R.S.Bidkar Arts, Commerce & Science college Hinganghat affiliated to RTM Nagpur University follow the curriculum as per the Ordinance and guidelines given by the university. Curricular aspects of the courses taught at college are

governed by the university. The college has three faculties i.e. Arts, Commerce, Science and offers 3 UG and 9 PG programmes affiliated to the parent university. The college follows semester as well as CBCS pattern for both UG and PG level courses as per the guidelines of university. A flexibility of choosing subjects is provided to students. In 2017-18, our 02 faculties contributed in curriculum design and restructure of university syllabus provide the right impetus and direction for enriching the curricular aspects of our institution. Apart from this, many of faculties attended curriculum related workshops/seminars, refresher/orientation courses which helped them to get updated themselves with new areas and trends of curriculum. Along with the broad vision and goals of college are kept in mind for the effective implementation of the curriculum. The vision and mission of the college are collaborated with the objectives of the society and reflects the commitment of the Institution towards holistic development of the students and inculcating the social and human values in them through academic, co-curricular and socially meaningful activities. The college's vision, mission and objectives are communicated to all stakeholders through college website (www.rsbidkarcollege.ac.in) and prospectus. Various committees for effective implementation: The college level committees prepare guidelines and frameworks to suit the requirements of all the various courses at the departmental level. The Staff Council provides inputs and directions regarding the workload, teaching plan and time table which are monitor the effectiveness of the same throughout the session on a regular basis. For the newly introduced Credit Based Choice System (CBCS) course, the Admission committee and Time Table committee to be offered. Based on the university academic calendar, the college prepares the academic calendar at the beginning of session. The departments allocate subjects to teachers and prepare workload. Planning, Teaching and Evaluation: The teaching, learning and evaluation schedules are strictly as per the Academic Calendar notified by the RTM Nagpur University. The college has well qualified, dedicated and experienced faculty. Head of Department hold meetings at the beginning of the session as well as at the end of session to discuss and plan in advance the execution of courses in the subsequent semester. Various course delivery methods are followed by the faculty such as, chalk and blackboard method, lectures, seminar, group discussion, class presentations, tutorials, practical and e- learning. The college adopts numerous policies for bridging the knowledge gap of the enrolled 'weak' students to enable them to cope with the programme of their choices as well as promote, reward and facilitate 'advanced' learners. This includes scholarships, mentorship, tutorials and remedial coaching classes. The entire approach is student centric.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Value Added Programs	NA	01/06/2017	10	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	01/06/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	01/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	2292	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Added Programs	01/06/2017	2292
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NA	1199
BCom	NA	312
BSc	NA	440
MA	NA	224
MCom	NA	57
MSc	NA	61
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback Obtained The Feedback Committee obtains feedback every year from the stakeholders.In order to ensure constant growth of the institution and progress of the students, we have put an effective feedback mechanism in order to collects, analyses and implements suggestions from the students to make academic, infrastructural and policy improvements in the college. The feedback is collected from the students manually as well as online. It is solicited in academic and nonacademic areas. This feedback is analyzed to develop the roadmap for the academic year ahead and align the interests of various stakeholders with the institutional interests. The analysis of such feedback is done on an institutional level and in case of any grievance the appropriate department initiates an enquiry and proposes suitable action to be taken by the

Principal. Questions based on various aspects of Parents are framed like: Percentage of Parents with opinion of Very good teaching faculties, Infrastructure related facilities, Learning facilities and opportunities in college (Library,Laboratory, Gymnasium, Computer lab) etc. Parents with opinion to response to the skill. Entrepreneurship and COC (Carrier Oriented Course) in college, Parents with opinion to respond general administration of the college, opinion about NCC, NSS, Life-Ling Learning Extension, Sport faculties. Ward participation in Extra Curricular activities like Inter Intra cultural Programme Competition, Parents with very good, Strict Discipline of the college, Parents with suggestion about Social commitment and role of college in National Development. Questions based on various aspect of Alumni's are framed like: Percentage of the Alumni remember college days, visited the campus recently, finds good changes in the instruction, rate the teaching and learning process at the institution, rate the cooperation and support from the administrative staff during the recent visit, rate the cooperation and support from the teachers during the recent visit, rates their experience at academic activities and cultural activities, with suggestions regarding improvements in academic, administrative and infrastructural development of the college Questions based on various aspects of Teachers are framed like: Teachers satisfied with the syllabus prescribed by the affiliated university contribution of teacher to IQAC, Administration and development of the college etc. After collecting data, tabulating and analyzing it, tables are prepared. Numerical are plotted in pie diagram and inference drawn from it. After discussion in the IQAC meeting following actions were taken on the feedback given by concerned respondents as mentioned below: To start Girls hostel from the session 2018-19 • On line scholarship facility centerto be opened for students. •Immediate I-Card to be provided to admitted students. •Different firms to be invited for placement •Cleanliness to be maintained in the college campus

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NA	620	676	676

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1951	341	40	Nill	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

40	21	10	3	1	4
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers are natural mentors of their students. To formalize the same, and as directed by University rules, R.S.Bidkar College has a proper student mentoring system. In the beginning of the session, after the admission process is over, each teacher appointed as class teacher or mentor to each class. Then each of them will be mentor to 55 to 57 approximately according to the strength of teachers and students in the class. The class teacher conducts a meeting with their mentees to discuss their problems and issuesrelated to college infrastructure, academic, non-academic or personal as well. He/she tries his/her level best to find solutions to any such issues arising in student's life and informs the college administration about the matter if need be. The system requires that special mentors assigned to students who are staying away from their homes and live on their own as paying guests in the city. Being away from protection of home and parents can be really challenging for young students and thus they need special care and attention. A separate class teacher's list is prepared for such UG PG students and their problems are discussed in their regular meetings. It has been observed that students approach their class teachers/mentors to discuss about problems arising in their homes, friends / classmates, or something related to college infrastructure and facilities. They freely share their problemsorally with their class teachers/mentors, who in turn listen to them patiently and solve their issues as much as possible. They are free to approach their class teachers/mentors anytime . Thus the system of mentor – mentee builds an extra confidence and sense of security among students. It leads a better connection between students and teachers and helps build a friendly and cordial relation between them. Students get a sense of protection because they thought that they have someone. Apart from this, faculty in charge is appointed by the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2292	40	1:57

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	40	10	Nill	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Prof.Kalpana Dhole	Assistant Professor	Sri Swaraj Prasad Trivedi Hindi SeviswarswatiSamman Date 23 January 2018
2017	Dr R.D Nikhade	Assistant Professor	Divisional Co-ordinator of NSS by RTM Nagpur University Nagpur Date 16/08/2017
2017	Dr.R.M.Thakre Chairman of the Conference in Marathi	Associate Professor	29th RTM Nagpur University and Gondwana University Marathi Conference at Mul(Sawali).

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	NA	I	15/10/2017	17/02/2018
[View File]()				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

R.S.Bidkar college is constituent colleges of University of RTM Nagpur and is guided by the regulations formulated at university level regarding syllabi, examination and evaluation. Thus, internal assessment scheme is as per university rules. Examination and Evaluation Committee along with IQAC monitors all the affairs related to examination and evaluation. The committee provides examination schedule of the institution. The departments prepare their Departmental Academic Calendar including unit test schedule. The department uses different methods to assess the students, their punctuality, regularity, performance in unit tests, term exams, model exam, assignment submission, viva-voce, project work, seminar presentations, etc. These activities are carried out during the academic session. • The teaching faculty conduct unit test, class tests, open book tests, surprise tests, seminars, group discussions etc. whichever is possible in the respective subjects, as a part of continuous internal evaluation of the students. • Some of the departments organize seminars and power point presentations of the students. At the end of each semester Examination committee carried out Term Examination, the papers are evaluated and the result is communicated to the respective students. The internal assessment helps the teachers to recognize learning abilities of the students. Personal attention is given through the Mentor-Mentee Programme to solve their academic, emotional and social problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared and all the activities are scheduled accordingly. Some minor changes sometimes occur due to some administrative constraints. Examination finds a suitable place in the academic calendar wherein both College Internal Examination as well as University Exams are accommodated. College Unit tests and Prelims exams are conducted as per the time span mentioned in the academic calendar.The Academic calendar of University of RTM Nagpur is available on college website www.rsbidkarcollege.ac.inand academic calendar of college is also available on the same site.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.rsbidkarcollege.ac.in/default.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

| NA | BA | English Compulsory | 190 | 112 | 59 |

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.rsbidkarcollege.ac.in/default.aspx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NA	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Patent and Copyright	Institute	11/09/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	01/06/2017	NA

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	01/06/2017

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Home Economics	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

National	Institute	8	5.0
International	Institute	11	4.0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Institute	1

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2017	0	NA	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2017	Nill	Nill	NA

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	30	4	Nill
Presented papers	1	2	Nill	Nill
Resource persons	Nill	1	Nill	4

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Extension and Societal Activities	NSS,NCC and Extension Activity Cell	40	2292

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Extension and Societal Activities	Appreciation Letters	GOs and NGOs	2292
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS,NCC and Extension Activity Cell	Extension and Societal Activities	Extension and Societal Activities	40	2292
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
research, faculty exchange, student exchange	2332	Institute	10
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
internship, on-the- job training, project work, sharing of research facilities	MOU	GOs, NGOs and Industries	01/06/2017	31/05/2018	2332
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
GOs and NGOs	01/06/2017	research, faculty exchange, student exchange	2332

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40	43

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libman	Fully	3.2	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	40312	3747746	117	21877	40429	3769623
Journals	292	5986	358	7392	650	13378

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	01/06/2017

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	70	3	2	0	0	1	18	100	0
Added	0	0	0	1	1	0	0	0	0
Total	70	3	2	1	1	1	18	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	http://www.rsbidkarcollege.ac.in/default.aspx

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2	2.36	1	1.1

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment. The proposal for the same is submitted to the College. The Purchase Committee of the College reviews the proposal, which is further approved by the Principal. The quotations are invited and the equipment is purchased from the vendor with the lowest quote (as per Govt. of India). The record of the equipment is maintained in the stock register. At the end of the financial year, the College carries out an Internal Financial Audit. The various functions of the College are carried out by the committees constituted by the Staff Council. The garden is maintained by Garden committee, and the up keeping of library is done by the staff of library and library committee. The security of the College is maintained by the security guards. A number of CCTV cameras have been installed to monitor the infrastructure. Physical verification of the laboratory equipment is done every year to ensure the maintenance of laboratories. The Computer Desktops, Generator, Water Tanks, Motors and R.O System are maintained by different agency like Sky Agency proprietor Satish Kukade and others. Fire extinguishers are installed and are checked every year.

http://www.rsbidkarcollege.ac.in/default.aspx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	Government of India	2088	3129930
b)International	0	Nill	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring	01/06/2017	2292	Inhouse and Outside Experts
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Guidance for competitive examinations and career counselling	651	651	7	68
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
GOs and NGOs	651	68	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	42	B.Sc	Science	PG Institutes	M.Sc

2017	30	B.Com	Commerce	PG Institutes	M.Com
2017	152	B.A	Arts	PG Institutes	MA

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	7

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports and Cultural	College Level	2292

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Color Holders	National	7	Nill	NA	NA

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council members are elected from class representatives,MayurPatil from B.A is elected as University representative. A group of students are given responsibilities to handle GajYuvaranachi Annual Function and there is active student's participation in all the activities of the college. Fresher's welcome party was organized by the union on November 2, 2016. The Students' Union played an important role in extending the time duration of the college library from 5:30 pm to 7:00 pm. The union took active part in the annual cultural festival 'GajYuvarangaji' held on February0102, 2017. Students are also actively involved in various societies of the college like NCC, NSS, Cultural committee, Women's development cell, Placement cell and many others.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Yes

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college believes in decentralized governance and Participative management. Teaching and nonteaching staff members share the administrative responsibility of the college and contribute in smooth working of administrative machinery. Operational autonomy is given to following units of the college. • Governing body • Staff council • Committees constituted by staff council • Departments under their respective teacher's in-charge (TIC). The following administrative roles and responsibilities are vested with the members of the teaching staff: • Vice Principal: Shares the responsibility of the Principal, as per rules of the University, and is the acting authority in her absence. • Representatives in Governing Body: Three teachers, one of them is female and one representative of the non-teaching staff of the college are members of the CDC and are involved in every decision of the body. • IQAC: Constituted as per NAAC guidelines, it includes representatives of parents, teaching, non teaching staff and society . • Bursar: Appointed by Principal on approval of the Governing body. He or she supervises the various financial matters related to college and property accounts and their audit. He/she is also responsible for proper utilization and disbursements of funds in the college. • Deputy Superintendent of Examinations: Appointed by the staff council, they are responsible for smooth conduct and supervision of semester end final examinations in the college. • Teachers in-charge: Each faculty member mandatorily takes charge of the department for one year by rotation on basis of seniority. TICs handle affairs of the departments along with members. • Public Information Officer: Handles and responds to all RTI on behalf of the college. • Nodal Officer: Responsible for collaborating with government agencies and civil authorities on behalf of the college. He/she acts as a Public relations Officer of the college. • Staff Council Committees: Committees play a significant role in smooth functioning of the college. These are led and managed by Committee Conveners, appointed in the Staff Council for a year. Committees like Purchase, Timetable, Development, Library etc. take important academic and co curricular decisions. At end of session, all committees present their report for the year and discuss future course of action in Staff Council. • Building Committee: Teachers participate in decision making along with CDC members. • Teachers are actively involved in decision making in purchases • Students also participate in management of college through their roles as Class Representatives, office bearers of societies and committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College follows the syllabi designed by the University of RTM Nagpur. Faculty members are part of the Board of Studies/Committee of Courses, University Departmental Committees for Curricular Planning and Syllabi design

	etc and are involved in framing guidelines for their respective courses and maintaining of standards of instruction, curriculum and examination. DrS.K.Dange, Department of Home-Economics and Dr.B.G.Ambatkar, Department of Mathematics are members of Board of Study in University for curriculum decisions.
Teaching and Learning	Teaching plans are prepared for annual and semester patterns. They are verified and confirmed at different stages in accordance with syllabus and scheme of examination given by RTM Nagpur University. The teaching – learning process is facilitated through qualified, trained and experienced teaching faculty. Apart from class-room teaching, students are encouraged to use library and internet facilities along with self-study and self evaluation. The teachers maintain a diary and details of lectures delivered, practical's conducted and other such student oriented academic activities performed. The teaching plan drawn up well in advance during the commencement of the academic year is strictly monitored evaluated, reviewed by the Heads of Department. Each teacher who is a mentor for 57 students, analyses the problem areas of the allotted students through mentor-mentee feedback. Results of college exams and tests, submissions of home assignments and projects and the success of students in University Exam is also discussed and analyzed during college meets at regular intervals. The concerned faculty then plans for improvements which are monitored on a regular basis for their effective implementation.
Examination and Evaluation	The rules and regulations concerning the evaluation process, distribution of marks of internal assessment are displayed on the notice board. The departments hold regular meetings to ensure that the teachers take regular class tests, assignment, presentations etc. Each department ensures timely uploading of marks of assignments on university website.
Research and Development	The college has a College Research Cell (CRC) This cell provides guidance to faculty about seminar, conference, workshops and about research journals

	and funding agencies promotes interdisciplinary research and monitors progress of ongoing projects. • 11teachers have been appointed as research supervisors by RTM Nagpur University.
Library, ICT and Physical Infrastructure / Instrumentation	The college has central Library 40429 books, 358journal/magazinefacility, 14 newspapers and maps Atlas 10. The closing time of the library 9:30 a.m. to 6:00 p.m. MIS software for all administrative functions.
Human Resource Management	Self- appraisals are regularly filled and used positively. Personal files are well maintained. The college has computerized account keeping and administrative system. Pay slips and PF statements of employees are transmitted electronically. The superannuation benefits are provided promptly. Biometric attendance system ensures regularity and fair assessment. All leave rules as per the University of RTM Nagpur University statutes are adhered to.
Industry Interaction / Collaboration	Placement Committee of College provides students with exposure to resume writing, soft skill training and employment opportunities. • Companies are invited to conduct interviews, offer internships and hold talks and discussions.
Admission of Students	The admission process is highly transparent. Rules and regulations of the University are strictly adhered to. Admissions are purely based on first come first serve for B.A B.Com and forB.Sc merit based. For PG Candidates are required to fill the university centralized form. The cutoffs of various courses are displayed on the college and University websites. Each application is processed and verified. The college strictly follows the reservation policies of Government of India for admissions. The college has a fully computerized admission management system.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Yes
Administration	Yes
Finance and Accounts	Yes

Student Admission and Support	Yes
Examination	Yes

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	40	conference/ workshop attended	NA	20000

<div align="center">No file uploaded.</div>

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	One day Workshop on Computer Training for teaching and non-teaching staff	One day Workshop on Computer Training for teaching and non-teaching staff	05/12/2017	05/12/2017	25	10
2017	FDP for teaching	NA	18/07/2017	18/07/2017	37	Nill
2017	NA	ADP for non-teaching	12/03/2018	12/03/2018	Nill	9

<div align="center">No file uploaded.</div>

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme, Refresher Course, Short Term Course, Faculty Development	11	01/06/2017	31/05/2018	21

Programmes				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The college conducts awareness seminars on socially relevant issues like AIDS, drugs etc. Medical Reimbursements: As per the guidelines of the university and UGC, medical reimbursements are given to employees. Group Insurance Scheme: GIS is available to all members. Academic Facilities: Wi Fi facility and e resources are available for the employees. Leaves: Leave rules of the University are adhered to and employees are granted leave as per their entitlement. Co-operative credit society: A cooperative credit society managed by the staff is successfully running in the college.	The college conducts awareness seminars on socially relevant issues like AIDS, drugs etc. Medical Reimbursements: As per the guidelines of the university and UGC, medical reimbursements are given to employees. Group Insurance Scheme: GIS is available to all members. Academic Facilities: Wi Fi facility and e resources are available for the employees. Leaves: Leave rules of the University are adhered to and employees are granted leave as per their entitlement. Co-operative Credit society: A cooperative credit society managed by the staff is successfully running in the college.	The college organized from time to time like Remedial classes, career counselling, and Communicative English classes. The Fee Concession is given to students who is economically weaker. The Student Development committee recommends students for relevant Government Schemes, scholarships. The teachers of the college also extend financial help to students in need of assistance. Equal Opportunity Cell for differently abled students makes every possible effort to make the campus friendly for persons with disability and ensures that every required infrastructural facility is provided. The faculty in charge is available for students in the college for their personal and academic related problems Hockey Kits and NCC uniforms are provided to Players and NSS volunteers participating in competitions and events at various institutes and levels.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College IQAC constitutes committees for smooth functioning of academic, administrative, and financial activities. The external financial audit is conducted in accordance with auditing standards accepted in India The last

audit was done for the financial year 2016-17 by the university nominated auditor and auditor of Maharashtra Government. It was an audit of Balance Sheet General Fund, Income and Expenditure and Receipt and payment Account.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Other Institute	Yes	IQAC
Administrative	Yes	Other Institute	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have a formal Parent-Teacher Association. However, the college ensures a healthy interaction with the parents. 1. At the onset of the academic year, parents of first year students attend parent meet for an interactive dialogue with students and parents. 2. They actively participates and give their suggestions in the meetings. 3. Parents give feedbacks in the Annual parent Teacher Meeting organized by the College.

6.5.3 – Development programmes for support staff (at least three)

The college organized "One day Workshop on 'One day Workshop on Computer Training for teaching and non-teaching staff 05/12/2017. The teaching and non-teachingstaffs are encouraged to attend workshops and training program conducted by competent authority outside the College. Twenty-five members of teaching and ten administrative and support staff attended such program. The College successfully ran certificate course in Tax Consultancy. The course is open to the staff and students, classes of which are held in the morning 7am to 9 am before the regular College timings. The Administrative staff attended these classes.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

One day workshop on computer training for teaching and non-teaching staff was organized on 05/12/2017 Steps were taken to Redressal of the students grievances Work of six new classrooms on 1st Floor of Library building is under process

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

	d)NBA or any other quality audit		No			

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	'One day Workshop on Computer Training for teaching and non-teaching staff	23/11/2017	05/12/2017	05/12/2017	35

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1. 'Save Girl Child ' Key Speaker ShriMan geshDeshpande B.E.O	05/02/2018	05/02/2018	65	60
2. International Women's Day Key Speakers: i. SindhutaiSapkal and ii. Dr. Pad marekhaDhankar	10/03/2018	10/03/2018	50	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
15

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students

	locational advantages and disadvantages	engage with and contribute to local community						and staff
2017	Nill	1	09/02/2018	1	Blood Donation	To have a community connect To serve different section of the Society		125

<div align="center">

[View File](#)

</div>

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	01/06/2017	Available

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2017	21/06/2017	100

<div align="center">

[View File](#)

</div>

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<div align="center">

1) Nature club 2) Kitchen Garden 3) Solar Panels 4) Environment Audit 5) Tree Plantation

</div>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices No.1) Title of Practice: "Bird Restaurant to save birds and save nature" in the Kolhi Forest Goal: To start BIRD RESTAURANT to save birds in particular and nature in general. Birds are the integral part of the ecosystem. In order to maintain ecological balance of the nature birds need to survive all the odds and beats. The context: Due to the excessive deforestation and growing human encroachment, number of birds are depleting very fast as they struggle for food and proper shelter. Kolhi forest having mainly three types of habitat, grassland, woody shrubs, trees with a small water body. Plantation of many varieties of fruiting plants like berries and wood trees was done in Kolhi forest to increase the biodiversity and to provide ideal habitat for feeding and nesting the birds. This has added to the beauty and greenery of Kolhi forest. However this has resulted in the depletion of the grassland habitat and thereby affected the sources of food available to the grassland birds like peacocks, Partriges and francolins. Plantation of fruiting trees, drip irrigation in the premises and protection has attracted the more and more species of birds at Kolhi forest. This has increased the species richness and abundance of birds in Kolhi forest. Due to this there was an increased food demand by the grassland birds. Ptilochronology is the study of the bird's feathers. Problems Encountered :When we studied the shaded feathers of these birds, we noticed that, these are facing the problems in getting the sufficient amount of food and these were not getting the complete nourishment. Thus this practice was aimed to provide food supplement to these birds to improve the reproductive success of these grassland birds for increasing the abundance of

these birds. The Practice:DrB.M.Rajurkar has taken initiative in collaboration of PakshimitraShriPravinKadu and Ashishbhoyar Alumni members and others to start the Bird Restaurant at Kolhi forest. The activity is carried out by collection of grains from Alumni, Teaching and Nonteaching staff members and stored in tin and air tight container. These collected grains then kept in earthen pot with water in the Kolhi forest. Recording of bird activities was done at Kolhi forest by installing the CCTV cameras. By noting the number of birds visiting at restaurant premises, the daily requirement of grains for these birds was calculated by the statistical analysis. Approximately 100 kg of mixed type of grains are donated. Evidence of Success: Richness in avian biodiversity was noted as compared to the earlier studies after the start of bird restaurant. Bird restaurant has attracted the many species of birds in Kolhi forest due to easy availability of food material. Not only the birds but small mammals like squirrels were reported to feed on these food grains. Total 154 species of the birds belonging to 71 genera were recorded .Protected nesting sites, ideal feeding grounds, canopies of the large trees as a shelter, easy availability of water, natural habitat and supplementation of mixed food grains has increased the abundance of the birds in this area. The artificial nests were installed which were occupied by the different species of the birds. Nests of the many birds like Shikra, Collared dove, Little brown dove, Yellow footed green pigeon, Pied myna, Rufous treepie, House crow, Black kite, Tailor bird, Baya weaver, White throated Munia, Grey partridge, Rose ringed parrot and Purple rumped sunbird were observed in large number in this premises. Nesting material like jute fibers were kept at the premises that helped the birds in building the nest. Increase in number of birds belonging to order Galliformes that are Indian Peafowl, Grey partridge and painted francolin was reported that signifies the reproductive success of these birds. 6) Problems Encountered: Insufficient Collection of grains and lack of proper storage system in the college, thus prompt transportation of grains from college to Kolhi forest is needed without delay. The increased number of birds has increased the food grain requirement at the Kolhiforest .To cope with the increased number of birds, installation of artificial nests was done. Best Practice No. 2. Title: Rubella Vaccine Drive. Goal: The Maharashtra state Government has initiated the six-week Measles Rubella Vaccine drive for the children between the age group of Nine months to fifteen years. As a part outreach program of the college, it was decided to take part in the government campaign by widening the application to be reached to the needy at the grass root level. The team of 20 students' girls and boys was deputed to work on the field. Context: The college is situated in the semi urban area areas where farmer community resides in large quantity. They need farm labourers in certain season. In this circumstance they import labourers from different regions. Thus these labourers face acute domestic and health problems. They remain deprived of the government schemes and health facilities. The Practice: The NSS volunteers reached to those people having children of age group 9 months to 15 years. They were supported to reach to the vaccination center and given the benefit of measles rubella vaccination. Problems Encountered: The student was not given cooperation from the other members of the society. Some people were negative about their health conditions. They didn't pay attention to the government scheme. Evidence: Around fifty families were helped and encouraged to get vaccination of their children.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.rsbidkarcollege.ac.in/default.aspx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1.The College true to its vision of reaching to the marginalized section of the society has always been active in inculcating a social sense of responsibility amongst its students by engaging in conducting many programmes like Health check up ,BloodCheckup,Nutritional week Celebration,SwachthaAbhiyaan, Tree Plantation drive adopted by NSS NCC in Hinganghat locality like bus stand, college campus .Students learn about their responsibility towards the society through these variety of programmes under Community extension programmes 2. College is known to have a uniform and transparent policy with regard to the appointment of the staff and faculty in the College. Candidates are appointed on the basis of their merits with any undue favour of any reason.

Provide the weblink of the institution
http://www.rsbidkarcollege.ac.in/default.aspx

8.Future Plans of Actions for Next Academic Year

• To arrange socially relevant programmes. • To encourage teaching staff to publish at least two research papers in reputed journal and motivate them to attend conferences, seminars, workshops, and symposia • To arrange Laboratory skill training for Laboratory assistants and attendants • To encourage to students to participate state level students seminar • To install CCTV surveillance in the classrooms of main building